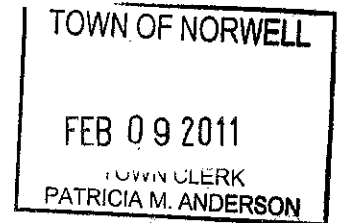


**TOWN OF NORWELL – ADVISORY BOARD
MEETING MINUTES
January 13, 2011**

The Advisory Board was called to order by Chairman Ellen Allen at 7:30 p.m. Present were: Ellen Allen, Ralph Gordon, Tim Greene, Mary Ellen Coffey, Gary Thomas, Ralph Rivkind, Peter Shea, Skip Joseph, Jason Brown and Town Administrator James Boudreau.

Administrative Matters

Acceptance of Minutes – None
Transfer Requests – None
Bills – None
Correspondence/Notices – None



New Business

Highway - Deficit Discussion – Paul Foulsham has asked the Advisory Board for deficit spending for snow & ice removal. *MOTION made to approve deficit spending. Seconded and UNANIMOUSLY PASSED.*

Treasurer Budget Hearing – Angela Chandler presented the Treasurer/Collectors budgets. Additional Clerical hours are for year-end, end of school year and the start of the school year with new teachers and subs. Treasurer discussed how well the Lock Box is working.

Treasurer Debt Services Hearing – Angela Chandler was available to answer questions on Debt Services from the Advisory Board. AB reviewed budget and had no questions.

Town Accountant Budget Hearing – Town Accountant Donna Mangan discussed budget and the positions within her department. The Town changes auditors every 6 years. Auditor's contract is up 2013. Donna explained the scheduling and deadlines that her department has weekly.

Assessors Budget Hearing – Present from the Board of Assessors were Charles Markham, Peter Etzel, Barbara Gingras and Leo Reed. Board of Assessors presented the Assessors budgets. Charles also explained how the Board goes about assessing property in Norwell.

Old Business

Liaison Feedback – None
Budget Discussions – It was suggested the Town uses a different Audit Team from the same firm.

Public Comments – None

Adjourn – Motion was made to Adjourn at 9:00 PM. Seconded and UNANIMOUSLY PASSED.

Approval by the Advisory Board in session this 8th day of February, 2011.

Ellen H. Allen

Ellen Allen, Chairman

dmn